



## City Council Agenda Item Staff Report

CITY OF SAN BRUNO

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**DATE:** August 3, 2022

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jovan D. Grogan, City Manager

**PREPARED BY:** Matthew Lee, Public Works Director

**SUBJECT:** Adopt Resolution Authorizing the City Manager to Enter Into Agreements for the Purchase of Eleven (11) Vehicles With Related Equipment Installation and Customization in an Amount Not to Exceed \$956,000

### **BACKGROUND:**

The City maintains approximately 145 vehicles and large pieces of equipment. Each year Central Garage staff reviews the entire fleet along with specific Department requests to identify vehicles that have exceeded their useful life, have developed other maintenance or operational problems and should be considered for replacement. Criteria used to evaluate a vehicle are: vehicle age, physical condition, maintenance history, state emission requirements, and opportunities to improve fleet efficiency and effectiveness. Improved fuel economy is considered for all new vehicles, including electric-gasoline hybrid, alternative fuel, and comparative technologies. Where possible, Central Garage staff review opportunities to fully utilize vehicles and possibly share vehicles between departments.

San Bruno is a city of approximately 5.5 square miles. As City vehicles do not frequently travel outside San Bruno or on the highway, they generally do not reach high mileage over their useful life. While not typically reaching high mileage, most vehicles are used daily, under demanding and less than optimum conditions. Many maintenance vehicles run idle most of the day while staff use them to perform maintenance activities. These idle hours of use contribute to a total negative wear and tear effect on a vehicle's life span, which is not represented by the overall mileage of a vehicle.

### **DISCUSSION:**

Eleven (11) vehicles were included and approved in the FY 2022-23 Vehicle Replacement schedule and purchasing budget. Details of the identified vehicles/equipment approved for replacement for FY 2022-2023 are listed below:

- Public Works:
  - Water Division: Two (2) service trucks have met and exceeded the City's vehicle replacement and amortization schedule for medium to heavy duty use trucks.

- Wastewater Division: One (1) heavy lift truck and one (1) light duty truck vehicle have met and exceeded the City's vehicle replacement and amortization schedule.
- Stormwater Division: One (1) medium duty sweeper has met and exceeded the City's vehicle replacement and amortization schedule.
- Streets Division: One (1) medium duty truck with dump bed has met and exceeded the City's vehicle replacement and amortization schedule.
- Community Services:
  - Parks Department: One (1) light duty truck has met and exceeded the City's vehicle replacement and amortization schedule.
- Police Department:
  - Four (4) replacement patrol vehicles. This is in accordance with the City's vehicle replacement and amortization schedule for Police Department marked patrol vehicles that have exceeded five service years or 85,000 miles.

#### **PROCUREMENT METHOD:**

To procure ten (10) of the eleven (11) of the FY2022-23 vehicles, staff used a Government Purchasing Cooperative which is vetted and listed with California's statewide contracts for fleet vehicles. Use of a Government Purchasing Cooperative is in compliance with the State Contract Code and the City's local purchasing regulations. Ten (10) vehicles/trucks will be purchased from the National Auto Fleet Group of Watsonville, California. The Public Works small sweeper will be purchased directly from Green Machines Inc., of San Diego, California. Vendors were selected based on availability, price, and ability to provide all specifications. Outfitting of the police vehicles with specific emergency lighting, communication components and storage components, will be provided by Lehr Auto Electric of Pittsburg, California. Lehr Auto Electric was selected after review of the vendors' capability to meet federal and City equipment requirements and due to providing acceptable similar work in the past. Public Works equipment will be outfitted by three (3) parties depending on application and or division needs. Safety lighting installation will be provided by TelePath Corporation of Fremont, California. Utility Bed installation will be provided depending on the application by Scelzi Enterprises of Fresno, California. Crane truck applications will be provided by Knapheide Corporation of Tracy, California. All vendors were selected based on vendors' capability to meet federal and City equipment requirements and due to providing acceptable similar work in the past.

**FISCAL IMPACT:**

The projected total cost for the eleven (11) vehicles is equal to the adopted amount of \$956,000 in the FY 2022-23 budget \$956,000 for the equipment. The base cost for the vehicles is \$652,000, along with \$304,000 to provide all related equipment outfitting, sales tax, license, registration, and delivery.

**ALTERNATIVES:**

1. Do not purchase these vehicles, and direct staff to schedule any necessary repairs and continue on-going maintenance.
2. Increase the City's Garage operating budget to support older vehicle maintenance and repair needs.
3. Increase annual fuel budget to operate less efficient equipment which would otherwise be replaced.
4. Delay the acquisition of one or more of these vehicles to a future year.

**RECOMMENDATION:**

Adopt resolution authorizing the City Manager to enter into agreements for the purchase of eleven (11) vehicles with related equipment installation and customization in an amount not to exceed \$956,000.

**ATTACHMENTS:**

1. Resolution
2. FY2022-23 Budget summary pages with information about each vehicle proposed for replacement